

Housing & Urban Development Corporation Limited
A Govt. of India Enterprise

Sub: **Bidding for Sale of HUDCO Staff Car – Maruti D'zire on “As is where is Basis”.**

Dear Sir/Madam,

Housing & Urban Development Corporation Limited (HUDCO), a fully owned Govt. of India Enterprise, under the administrative control of Ministry of Housing & Urban Affairs, Govt. of India, having its Corporate Office at HUDCO Bhawan, Core – 7 A, India Habitat Centre, Lodhi Road, New Delhi, intends to dispose of its official staff cars. The details of the vehicles are mentioned below:

Details of Old Staff Cars

S.No	Make	Registration Number	Purchase Year	Kilometer Run till date	Reserve price
01	Maruti D'zire	DL3CBL – 0248	2009	161322	80,000/-
02	Maruti D'zire	DL3CBL – 0512	2009	149500	85,000/-
03	Maruti D'zire	DL3CBL – 0514	2009	160817	75,000/-
TOTAL					2,40,000/-

Interested party can buy one or all three cars as per their wish, however, preference will be given to those who quote for the all the three cars. The highest bid quote received will be considered for sale of HUDCO staff car.

Terms & Conditions for the Sale of Staff cars:

1. The staff cars are offered for sale on” As is Where is Basis”
2. The sale will only be considered to the highest bidder on receipt of quote
3. The bidder has to pay applicable GST over and above the quoted price to Hudco.
4. The vehicle may be inspected on all working days until 1 day before closing date of Tender. between 10.00 AM to 5.00 PM at our office address.
5. Last date of submission of Tender is 18.8.2023 (3.00PM).
6. The Bidder has to submit the duly filled Bid Security Declaration form (**Annexure-II**)
7. The details of HUDCO Bank Account for transferring the sale amount (inclusive of GST) through NEFT/RTGS is as given below :

Name of Beneficiary	HUDCO Ltd.
Bank	HDFC Bank
Branch	K G Marg, New Delhi
IFSC Code	HDFC0000003
A/C Type & No.	Current A/c No. 00030350017801

8. The Bidders have to submit their quotations in two parts- 1st sealed envelope should be marked as Technical Bid (**Annexure-I**), Bid Security Declaration form (**Annexure-**

II), undertaking towards not Blacklisted as per **Annexure III** and 2nd envelope should be marked as Financial Bid (**Annexure- IV**), containing the price quoted. Both these envelopes should be kept in a third sealed envelope, subscribing “**Bidding for sale of HUDCO Staff Cars- Maruti D’zire on “As is where is Basis”**”. The **technical bids** without the **Bid Security declaration** form will be considered rejected.

9. Any modification in offer after the closing of tender will not be considered.
10. Tender received after the stipulated date and time will not be considered. HUDCO will not be responsible for any postal delay.
11. The car will be sold to the highest bidder, conditional offer will not be entertained.
12. The accepted highest bidder will have to pay the full quoted amount along with 12% GST, within seven days from date of offer through NEFT/RTGS in the HUDCO Bank account, mentioned above in Point no – 7.
13. The successful bidder shall complete all the formalities for transfer of vehicle in his/her name with the concerned RTO at his/her own cost within 15 days. A stamp paper in this regard has to be furnished by the bidder.
14. The bids shall remain valid for a period of 6 months from the date of receipt of the bid.
15. Any statutory or other charges shall be borne by the bidder.
16. The bidder has to submit proper and latest residential proof in the form of Aadhar Card, Ration Card, Voter I-Card, Driving License or Passport. The bidder has to furnish his/her PAN number
17. The bidders should quote the amount for purchase of the subject vehicle both in figure and words, if there is any difference between the amounts mentioned in figures and words, the rate quoted in words will be taken into account and accepted on record.
18. All matters of dispute arising out of this order shall be referred to courts of Delhi/New Delhi jurisdiction only
19. **HUDCO reserves the right to accept or reject the tenders without assigning any reason.**

Your tender should be sent in a sealed cover containing two envelopes (1st of Technical Bid along with Security Bid Declaration form and undertaking towards not Blacklisted and 2nd of Financial Bid) and both of these envelopes should be placed in the third envelope as stated at pt. no. 7 above, and should be addressed to General Manager (Admn) and deposited in the **tender box on 5th floor at HUDCO Bhawan**, latest by 3.00 pm on 18.8.2023 at the following address. Bids received after the prescribed deadline will not be considered. The Technical bids will be opened on 18.8.2023 at 4.00 pm.

RP Naik
General Manager (Admn)
HUDCO BHAWAN, CORE 7 A,
INDIA HABITAT CENTRE, LODHI ROAD,
NEW DELHI – 110003

Annexure – I

TECHNICAL BID (All columns have to be filled)

S.No	Undertaking and Confirmation	I accept – Yes or No
01	Accept all terms & conditions mentioned in the tender document unconditionally	
02	The vehicle(s) is/are acceptable on “ AS IS WHERE IS BASIS ”	
03	It is understood and accepted that only after completion of all the formalities of transfer of vehicle, the possession of vehicles from HUDCO will take place.	
04	The Bid Security Declaration form has been submitted duly filled and signed	

S.No	Particular	Full details of the document enclosed
01	Address proof (Enclose any one as a proof - Aadhar Card, Ration Card, Voters I Card, Driving licence or Passport etc.)	
02	PAN number (Enclose a copy as proof)	

Bank details of the Bidder:

S.No	Particular	Details
01	Name of the Party	
02	Father's Name	
02	Telephone Number & Mobile number	
03	Bank Name in which you have your account	
04	Bank Account number	
05	Bank Telephone number	
06	Account type (Current or Saving)	
07	Bank Code	
08	IFSC Code	
09	MICR Code	

Important documents to be submitted along with technical bid

S.No	Particular (Details of the Documents submitted)	Details
01	Residence Proof	
02	Copy of Aadhar Card	
03	Details of the BID Security Declaration form	

Note: The photocopy of the residence proof, PAN number, GST No. and Bid Security Declaration form has to be submitted with the Technical bids

Signature:

Name (In Block Letters):

Date:

Performa for Bid Security Declaration

(On Bidder's letter head)

Whereas, I/ We _____ (name of
Vendor/ Company) have submitted bids for
_____ (name of work).

I/we hereby submit following declaration in lieu of submitting EMD.

(1) If after opening of the tender, I/ we withdraw or modify my/ our bid during the period of validity of tender (including extended validity of tender) as specified in the tender document,

Or

(2) If, after the award of work, I/ we fail to fulfill the contract before the deadline defined in the tender document/ job order,

I/ we shall be suspended for one year and shall not be eligible to bid for tenders issued by HUDCO from date of issue of suspension order.

Signature & Seal of the Bidder

Annexure - III

UNDERTAKING TOWARDS NOT BLACKLISTED

This is to certify that I/We not been blacklisted and no litigation is initiated by Central/State Govt./Public Sector Undertakings/Banks or Corporate etc. and its Contracts have not been terminated on account of poor performance.

Signature
Name of the Authorized Person
Seal

Name

Designation

Date

Seal

ANNEXURE – IV

FINANCIAL BID

S.No	Make	Registration Number	Purchase Year	Kilometer Run till date	Price Quoted in figure	Applicable GST Amount	Price Quoted in Words (Including GST)
01	Maruti D'zire	DL3CBL 0248	2009	161322			
02	-do-	DL3CBL 0512	2009	149500			
03	-do-	DL3CBL 0514	2009	160817			

Signature:

Name in Block Letters-

Date: